

## Guidelines for the National Taiwan Normal University Gender Equity Education Committee

94年11月30日第93次校務會議臨時會通過

95年6月7日第95次校務會議修正通過

99年10月27日第105次校務會議修正通過

Amendments passed during the 106th University Affairs Meeting on June 22, 2011

- Article 1 National Taiwan Normal University has established the National Taiwan Normal University Gender Equality Education Committee (hereinafter referred as the Committee) and formulated these guidelines in accordance with Article 6 and Article 9, Paragraph 2 of the Gender Equity Education Act for the purposes of promoting gender equity education, facilitating substantial gender equality, erasing gender discrimination, maintaining human dignity, storing gender equity educational resources, and building gender equity educational environments.
- Article 2 The Committee has the following tasks:
- I. Integrates university resources, drafts gender equity education proposals, implements them, and reviews the results of implementation.
  - II. Plans or holds gender equity educational events for students, faculty, staff, and parents.
  - III. Researches, develops, and promotes gender equity education courses, teaching, and evaluation.
  - IV. Researches and drafts the implementation of gender equity education as well as prevention measures for sexual assault and sexual harassment on campus, establishes mechanisms, and coordinates and integrates relevant resources.
  - V. Investigates and processes cases related to the Gender Equity Education Act.
  - VI. Plans and builds gender equity safe spaces on campus.
  - VII. Promotes gender equity related family education and social education in communities associated with NTNU.
  - VIII. Other gender equity education affairs of NTNU or communities associated with NTNU
- Article 3 The Committee shall have 17 to 21 committee members, which shall include the President, the Vice President for Academic Affairs, the Vice President for Student Affairs, the Vice President for General Affairs, the Director of Student Counseling Center, the Director of Office of Preparatory Programs for Overseas Chinese Students, the faculty representative, the staff representative, the student representatives, and representatives of experts and scholars in fields related to gender equity education. The President shall be the Chair of the Committee. The President shall select the faculty representative and the staff representative from faculty members (including research fellows) and staff members. The representatives of experts and scholars in fields related to gender equity education are selected by the President among both NTNU and non-NTNU experts and scholars. The student representatives are nominated by the Office of Student Affairs, the Student Association, and the Preparatory Programs for Overseas Chinese Students and included in the Committee upon the approval of the President. Members of the Committee should have gender equity awareness, and female committee members should account for half of the total number of committee members or more.
- Article 4 Members of the Committee shall each serve a term of two years and may be reappointed at the end of each term. If the aforementioned committee member cannot continue to hold office due to a change of position or any other reason, the committee member shall be replaced by their successor in their original position or shall be replaced by a member selected by the President. The term of the replacement shall end when the original term of office ends.
- Article 5 The Chair of the Committee is responsible for the supervision of the affairs of the Committee. The Vice Chair of Committee is appointed by the Chair of the Committee from among the committee members, and is responsible for assisting in committee affairs and representing the Committee as a spokesperson.
- Article 6 The Committee should be convened by the Chair of Committee at least once per semester. In the event of major events or if requested by 5 or more committee members, the Chair of the Committee may convene extraordinary meetings. Meetings of the Committee may not be started unless over half of the total number of committee members have attended. A motion of general affairs shall be passed if a simple majority of Committee members in attendance are in agreement. However, the resolution of major events such as the approval of inspection reports shall only be passed with the agreement of two-thirds of Committee members in attendance.
- Article 7 The Committee has established inspection task forces for inspections or reported cases of offenses that it should handle. The regulations for establishment shall be separately formulated. The Committee may set up function teams for education, activities, and spaces based on different objectives, and the Chair of the Committee shall appoint the conveners of each team from the members of the Committee.
- Article 8 The Office of Administrative Affairs is the handling unit of administrative affairs of the Committee. The Secretary General is the Executive Secretary and appoints responsible persons in charge of relevant affairs.
- Article 9 The budget required by the Committee shall be allocated by the University.
- Article 10 These guidelines have been implemented after approval by a University Affairs Meeting. The same shall apply to all subsequent amendments.