National Taiwan Normal University Sexual Assault, Sexual Harassment, or Sexual **Bullying on Campus Incident Handling Process** Applies to the competent authority of the university for an investigation (Note 1) The The head of the university is the offender Submit application or complaint (with written document) Applicant: The victim or the legal representative of the victim (Note 1) The University The Complainant 1. Notifies the competent authority in accordance with relevant rules Crisis management and disclose information to the media (Center of Public Affairs) The head of the university is not the offender 3. Referral for guidance counseling Coordination of investigation process Coordination of the decision and execution of the or the complaint to the Gender Case Receiving Unit: punishment (Office of Student Affairs, Office of university for review in 1. Office of Student Affairs Human Resources, Faculty Evaluation 2. Office of the Secretariat (processing unit of the Committee) Gender Equity Education Committee) 6. Acceptance of review rejection or review disagreement (the president holds a consulting meeting for discussion) Within 3 days 7. Notify other universities in accordance with the Gender Equity Education Act **Gender Equity Education** Submit to the Responsible Unit Committee (with the president of the university as the commissioner) Recommend for punishment? Yes Student Rewards and Penalties Committee Personnel Evaluation Committee Yes ruling of the university, he/she may file for a remedy in review in writing within 30 days after receiving the review Initiate the Gender Equity Education **Evaluation Committee** Is the case Committee meeting to decide whether established? or not to accept the case Within 20 days Yes Form a work group for investigation. the perpetrator disagree with the Accepted the applicant of the results of the Accepted Composition of the investigation work group (the work group consists of 3 or 5 persons; one-half shall be female Not Accepted members and one-third shall be members from the university talent pool in 20 days starting from accordance with Article 30, Paragraph 3 Conditions for rejection: of the Gender Equity Education Act and Punishment 1. Matters of the case are not specified in this Article 15 of the Criteria) guideline. The work group completes the The Applicant or the complainant did not state investigation report (within 2 months, his/her real name. can be extended to 4 months at most) The same incident has been processed. Review (Note 2)